



PARISH COUNCIL MEETING MINUTES FOR

14th November 2022,

7.00pm, Dickleburgh & Rushall Village Centre

PRESENT: Cllrs. Andrew Goodman (Chair), John Adlam, Les Bragg, David Leyserman, Jim Kerr, Tony Perkins and Pam Reekie, Robert Theobald

In Attendance: Ann Baker (Clerk), Matthew Hill (Responsible Finance Officer)

MEMBERS OF THE PUBLIC: Co. Cllr. B. Duffin, Dist. Cllr. M. Wilby, Dist. Cllr. C. Hudson, Residents - 2

95. ACCEPTANCE OF APOLOGIES - none

96. DECLARATIONS OF PECUNIARY AND OTHER INTERESTS FROM MEMBERS ON ANY ITEM TO BE DISCUSSED – none

97. ADJOURNMENT OF THE MEETING FOR PUBLIC PARTICIPATION, COUNTY & DISTRICT - COUNCILLORS REPORTS:

Resident 1 - Raised the issue of dog excreta on the streets and Playing Field. The resident reported that there were dozens of complaints on Facebook/social media page - dog bins were too few. Children had stood/fallen in dog excrement, on the alley from Catchpole to the Playing Field. A suggestion from the resident was to ask the school children to design posters, laminating of ten best – this was supported by the Council. The resident had created a 'dog bottle' from an empty water bottle filled with 'poo bags' which would be attached to a litter bin post, in an effort to re-educate adults, again the Council spoke favourably of this suggestion. The Chair pointed out that there were nine bins in the Parish which were contracted to SNC to be emptied on a weekly basis, costing £70.00 per bin per annum. The Chair assured the resident that the Parish Council were aware that it was an issue and new dog bins had recently been installed. There was a need to re-educate all and to work with the School. Residents could photo an infringement and submit to SNC, it was felt that encouraging owners to be responsible owners was a better approach, there are eco-spray paints which can be sprayed on the excreta, thus highlighting the problem locally and in the media

Resident 2. Raised concerns regarding planning application 2022/1872 – a free range poultry unit - the effects on residents, the environment and the local economy - this new application does not meet many of these criteria mentioned - it is moving closer to the village, there will be no new employment created, the position of homes on Langmere Road backing onto this site – the health effects to residents of Langmere Road, which is closer than properties on Harleston Road. There will be issues of smell, noise, transport, health and close proximity to homes and tourist sites. The previous application indicated an exit on the west side of the site, the hedge at the boundary to the front has been coppiced every year to such an extent that it has now perished; the exit is now almost opposite College Farm, an unsafe exit and section of the highway. The hedgerow statements are not supported by evidence – it is an area where the rare the now turtle doves have been known to nest (four pairs have been sited in the immediate area), removing any hedgerow would have a serious effect on this habitat. There would be negative effects on various Bed and Breakfast/camping businesses. The applicant does not live in the locality; Dist. Cllr. M. Wilby stated the previous application had gone to the Management Development Committee for many of the reasons already stipulated.

Co. Cllr. B. Duffin – precis of the report will be sent to the Clerk – Covid is still around; Avian flu is increasing – advice is not to feed wild birds, nor touch dead birds; The ‘Warm Well Campaign’ has been launched to assist residents to keep warm during the winter months; Adult Social Care has received awards for its programme; Co. Cllr. Duffin has a sum of money to be shared amongst the districts for small highway works – bids to be submitted to Co. Cllr. B. Duffin; Waterstone’s are running their Christmas Appeal for donation to buy a book for a child in care, details can be found on the Waterstone’s website.

Dist. Cllr. M. Wilby - thanked all those who participated in the Remembrance Parade – representations from the different generations, those who played the Last Post, the American Service Men, all those who attended; ‘Levelling up fund’ - Dist. Cllr. Wilby stated that he had a reply from the deputy leader of the council as to why SNDC did not bid for the levelling up grant - SNDC estimated the bid would cost £20,000 of Officer time and it was not economic to do so, further detail will be sought.. Finally Dist. Cllr. Wilby stated that FP1 should be open across the Moor by the 13th December 2022.

Dist. Cllr. C. Hudson - stated that the SNC Offices were officially closed. All staff have transferred to Thorpe House (Broadland District Council Offices) until the new offices at Horizon House are completed and ready for use in March-May 2023. All future Development Management meetings will be held at Broadland Offices, Yarmouth Road, Norwich - he advised to leave plenty of time for travel and parking; the Octagon, Diss is open now, as a satellite office with a member of SNC staff in daily attendance; there is a new App available for bin collections; various ‘Warm Rooms’ facilities are available around the area; the Community Action Foundation met recently to allocate funds there will be a further tranche available in the new year.

The meeting resumed at 8.15pm

98. APPROVAL OF THE MINUTES OF THE PARISH COUNCIL ON 10TH OCTOBER 2022 - the minutes were adopted as a true and accurate record, proposed by Cllr. J. Kerr, seconded by Cllr. T. Perkins, all approved

99. MATTERS ARISING FROM THE MINUTES OF THE LAST MEETING – FOR INFORMATION PURPOSES ONLY INCL.:

- a. **Amended contract for the Village Caretaker** (min. 92b) - Personnel and Finance have met recently, it was agreed that the contract should be amended to state six hours per week, the revised contract will be presented to and discussed with the Caretaker once it has been amended.
- b. **Repairs to the play equipment** (min. 92c) - Clerk still waiting to hear from NGF
- c. **Update on emails sent to J. Fuller, SNC Leader & R. Bacon MP** (min. 84b) - the Deputy’s response was not very satisfactory, the MP’s PA responded indicating that there would be a reply in the near future. The Chair will follow up on the lack of response from the MP
- d. **Grant applications sent** - ‘Warm Rooms’ grant to SNC and NCF (Norfolk Community Foundation) had been sent and acknowledged. The NCF grant of £2,000.00 had been given in full

100. THE REFURBISHMENT OF THE VILLAGE CENTRE - The architects plans had been received by the Village Centre Committee, various avenues of re-development continue to be investigated. A list of urgent repairs is to be drawn up, once complete this would be passed to the Parish Council with recommendations.

The Chair suggested that the Village Centre Committee should be handed the task of developing of the Petanque Court as part of the refurbishment plan to ensure they do not occupy the same space. The Village Centre Committee would then send any recommendations to the Parish Council for endorsement. The idea was rejected, it was suggested the Council would continue to develop the court independently, with Cllr. D. Leyserman leading the project. Cllr. T. Perkins proposed the resolution, seconded Cllr. R. Theobald, all in agreement. **ACTION** Cllr. D. Leyserman to attend a VC meeting to explain the idea.

101. THE MONTHLY FINANCIAL REPORT FROM THE RFO, including notification of payments made over the last month:

- a. **PAYMENTS & RECEIPTS** – a list of payments and receipts had been circulated to all Councillors. It was resolved to approve the payments and receipts. The Eon electricity bill was not claimed last month as £66 had been received in error last month under the Government Energy Bill Support

Scheme. All up to date now. As noted in Matters Arising the health issues of the Caretaker and the reduction of minimum hours to six per week is to be adjusted in his 'Job Description.' He has been ill since the last meeting. Acceptance of the 'Payments and Receipts sheet' were proposed by Cllr. J. Kerr, seconded

Cllr. D. Leyserman, all approved

b. APPROVAL OF PAYMENT FOR THE ARCHITECT FEES FOR THE VILLAGE CENTRE REFURBISHMENT - as outlined in item 100

102. THE NEIGHBOURHOOD PLAN - The HRA been completed and forwarded in readiness for publication on the website. There is to be a meeting with SNC to discuss Regulation 14 (reg. 14), this will be a six week consultation process. Any comments will be analysed and considered as to whether changes should be reflected in any of the documentation. The final version of the SEA is expected imminently. Once completed it will be made ready for the website, then made live. Following the meeting with SNC a bid to Locality will be made, including a request for printing of a number of hard copies.

103. PLANNING APPLICATIONS AS RECEIVED FROM SOUTH NORFOLK COUNCIL:

- a. **PLANNING APPLICATION 2022/1872 LAND SOUTH OF DICKLEBURGH ROAD, RUSHALL** - construction of a free range poultry unit to include 1 x poultry shed, feed bins, access track and associated landscaping - discussed at some length - details are included in the Public session of the meeting. Following further discussion regarding the site, the impact on surrounding residents, businesses, the bio-diversity of the area it was resolved to object to the application. Chair and Clerk compose and circulate a response prior to sending to SNC
- b. **TO CONSIDER ANY APPLICATION WHICH MAY HAVE BEEN RECEIVED PRIOR TO THE MEETING** and of which Councillor have been advised - none

104. RECEIPT OF CONSULTEE REPORTS OF PLANNING DECISIONS MADE BY SNC: none

105. HIGHWAYS & PROW:

- a. **Signage Semere Green Lane, Dickleburgh** - the Dickleburgh sign is back up, the ditch on both sides of Norwich Road has been cleared; the old sign has been removed, the warning sign requires another team to mend it as it involves lighting
- b. **FP3 opened to by-pass & across the road** - although this is now accessible, it has been suggested that it would be wise to create a safety barrier to ensure walkers do not step straight onto the highway with a warning sign for vehicle owners. **ACTION** - Clerk to contact A. Mayo at Highways
- c. **PROW** - the meeting with Frances Salway had proved successful in addressing many of the issues which are now being worked through systematically.

106. PLAYING FIELD:

- a. **WEEKLY PLAY INSPECTION REPORTS** - none carried out in recent weeks; the swing dropped over weekend, it was felt the sooner swing set is replaced the better for the children of the Parish. A new position for the swing set will be necessary - **ACTION** - Cllrs. J. Kerr and A. Goodman to look into; it was reported that the weekly inspections have identified a significant amount of weeds on the new matting - Clerk to contact NGF, specifying the new position of the swing set and the issue of weeds.
- b. **A SHORT REPORT ON A BOULES OR PETANQUE COURT** - there had been a successful event at Withersdale Street boules court, thanks to A. Jenkins. It was agreed that a court would be beneficial, two requirements were noted - to play in warm/dry weather, with some sun on the court and to have seating near a bar area. The court is a 30 foot area on similar basis to Withersdale Street, wide enough for two courts to play simultaneously. A possible site was identified running parallel to Mikeys Bar. The National Lottery have funded several grants for petanque courts, from nil to £10,000.00. An email has also been sent to Thompson Village Centre, recently built Village Centre including a boules court. **ACTION** - Cllr. D. Leyserman will cost and source information for the specs for a court.

107. UPDATE ON THE 'WARM ROOM' OR COMMUNITY HOTSPOT PROJECT – A meeting of interested Councillors was held to develop a plan of action - the planned start date will be Thurs. December 1st, 12 noon to 3.00pm, at the Village Centre, soup, a roll and hot drinks will be served, leaflets and advice will be sought from SNC Help Hub and CAB, Diss. A further meeting with interested stakeholders will be called to firm up the timetable, advertising, costing etc. **ACTION** - Clerk to contact The Dickleburgh Crown, The Half Moon, Rushall PCC; Cllr. P. Reekie will design poster and advertising materials, advert for the Parish News; Cllr. R. Theobald will contact Dickleburgh Church Rooms/PCC

108. NOTE RECEIPT OF: (I) DISS & DISTRICT NEIGHBOURHOOD PLAN REG. 16 CONSULTATION, closing on 16th December 2022 - noted; **(II) NCC MINERAL'S AND WASTE LOCAL PLAN CONSULTATION** - extension of date to 19th December 2022 - noted; **(III) TRANSPORT AND RURAL MOBILITY CONSULTATION** - response required by the 16th December 2022 - this consultation has been circulated with responses and sent.

109. RECEIPT OF MATTERS OF INFORMATION FROM COUNCILLORS:

- **Cllr. T. Perkins** – pilot scheme from NALC for keeping emails secure – **agenda item for December**
- **Cllr. D. Leyserman** – has found that a small mouse has been of great assistance when using the Council laptops – it was suggested the purchasing a mouse for each Councillor may be useful.
- **Cllr. J. Adlam** - a pedestrian crossing on the by-pass where Footpath 3 crosses would be beneficial; a suggestion of brown signs at either end of the by-pass directing travellers to the local services and available EV charging would help promote Dickleburgh village – Highways to be contacted
- **Matt. Hill** – his laptop is causing several problems, a replacement computer from 121 Computers Ltd will be sought

110. DATE FOR THE NEXT MEETING AND ITEMS FOR THE NEXT AGENDA ON **MONDAY 12TH DECEMBER 2022, 7.00PM, AT DICKLEBURGH & RUSHALL VILLAGE CENTRE**

AGENDA ITEMS - budget/project items, refurbishment, NP

The Chair thanked everyone for their contributions and attendance at a lengthy meeting.
The Meeting closed at 10.20 pm

SIGNED

DATE

