



MINUTES OF THE PARISH COUNCIL MEETING HELD ON

13th January 2020

7.00pm, Dickleburgh & Rushall Village Centre

PRESENT: Cllrs. John Adlam, Les Bragg, Andrew Goodman (Chair), Janice Hulett (Vice Chair), Sam Johnson, Jim Kerr, David Leyserman, Robert Theobald

IN ATTENDANCE: Ann Baker (Clerk), Pete Strange (Recognised Finance Officer)

Members of the Public: Co. Cllr. B. Spratt, Dist. Cllr. Hudson, 3 residents

Public Session:

Resident 1 - complaint against Mikeys Bar - harassment during New Year celebrations, the resident spoke again with the Owners the next day, to discuss the misuse of the disabled toilet on New Year eve; resident felt that the Village Centre committee should be made aware of this type of occurrence; currently the resident is in touch with the Police and Victim Support etc. The Chair agreed to set-up a meeting between the parties.

Resident 2 - there is varied speculation about the Moor - the IDB has its own ditch which holds water and feeds flood water away to the Dickleburgh stream under the bridge, the Otter Trust have pumps working to reduce the high levels of water, currently the footpath is not accessible and unsafe for walkers – it is hoped to have the water levels lowered by end of March to enable lapwings to nest in the mud; the Otter Trust will endeavour to invite all interested parties to discuss the best way to proceed; a portion of this area forms part of the farmer's land which is a conservation area;

Resident 3 – expressed concern about children that had been seen playing in water, there are deep ditches which are not defined - NCC were going to put up closed signs on the footpaths warning of deep water, the anxiety is if an accident occurs, where does the liability lie? Suggested perhaps a note in Parish News to alert residents?

7. 15 Cllr. Johnson arrived; 7.25 Co. Cllr. Spratt arrived

Co. Cllr. Spratt - NCC are proposing to raise the Council tax above 2% along with the Police's increase of 2% - he considered this is not justifiable in a rural community; NCC are dealing well with Adult Social Services – there have been good reports from various homes, although there is much more to be done; the borrowing of money for infrastructure work he feels is not justifiable or an appropriate way forward; Children Services – money is being allocated and four new special schools are being built;

Dist. Cllr. Hudson - reported on the GNLP – SNC have taken back control of village clusters, it will no longer be for GNLP to decide, the numbers will be clarified in due course for each village and village cluster, the suggestion is that, possibly, around forty are to be built in Dickleburgh, further details will be given at the briefing on the 23rd January at the Council Offices. SNC plan to invite land owners to a meeting in early February - to discuss the number of properties over the area.

The Chair thanked Co. Cllr. Spratt, Dist. Cllr. Hudson and residents for attending the meeting.

Meeting reconvened at 7. 38pm

136. Acceptance of Apologies - Dist. Cllr. Wilby sent his apologies and a short report - accepted

137. Declarations of pecuniary and other interests from members on any item to be discussed – none

138. The Monthly Financial Report from the RFO, including notification of payments made over the last month:

a. Payments & receipts – a list of payments and receipts had been circulated –

It was resolved to approve the payments and receipts, proposed Cllr. Kerr, seconded Cllr. Leyserman, all in agreement.

Repair to the gate – long term be more sensible to replace with two new gates, however it was agreed to carry out the repairs suggested by RC Chapman's

b. Budget and Precept preparations for 2020 – 2021 - this was approved and signed at the December meeting

c. RFO position - two people have approached Pete but have not pursued the matter any further; there may be another interested person; Pete has agreed to prepare the accounts to February – it was

suggested that Chris Davy and his associates should be approached, Clerk to approach RFO's from neighbouring parishes; the Chair thanked Pete for offering to do another month
ACTION - Clerk to advertise for a new RFO, contact neighbouring Clerks re RFO's. Cllrs. to enquire if there are persons interested in the position

- d. Electric meter – readings matches the charge, there is no Smartmeter on the site
- e. Barclays Bank – payment card – a request for a card has resulted in one being sent to the RFO in the post.

139. Approval of the Parish Council Meeting Minutes, held on 9th December 2019 - the minutes were adopted as a true and accurate record, it was resolved to approve, proposed by Cllr. Hulett, seconded by Cllr. Leyserman, all agreed.

140. Matters arising from the minutes of the last meeting – for information purposes only incl.:

- a. Confirmation that an email has been sent to the new member of the Tree Wardens team, Abigail Watson, who had accepted the role;
- b. Dog bin and liners – ordered, Cllr. Adlam to be contacted following highways approval
- c. Process for recruiting a new RFO - see item 138c
- d. Water leak outside Chenery's garage - the hole is now filled, road functioning as usual
- e. Creation of a new website - Cllr. Adlam will send details for Paston Chase, Clerk to contact NPTS for details & presentation by their IT partner
- f. VE celebrations - Cllr. Kerr has had informal discussions with RBL, the first open meeting follows this week, there has been a good response to the invitation – the RBL, DPCC, Oxlip, PC, Village Society, Art group, Mikeys Bar, Alicia from Sea Scouts, DMBT/RPCC, plus interested personal from 100th Bomb group, the Americans and the School; a grant has been awarded from SNC, for £200 towards event; Cllr. Adlam suggested contacting the Czech group once a clearer plan has been formed; Clerk – to forward details of the piper to Cllr. Kerr

141. Planning Applications as received from South Norfolk Council:

- a. **Planning Application 2019/2367 - TPO - 35 Merlewood, Dickleburgh** - fell an oak tree – this was noted -
- b. **Chenery Garage site** - there is now no viable garage in the village – Truck Monkey have been asked to quit the premises as of the 8th Dec., demolition of the site has begun

142. Receipt of consultees reports of planning decisions made by SNC:

- a. **Planning Application 2019/2158** - Agricultural building to the rear of 2 Lyncroft, Harleston Rd., Dickleburgh – prior approval for proposed change of use to a dwelling house - Approval of details 23rd December 2019

143. Neighbourhood Plan report - Cllr. Goodman reported that the planned Open Day sessions on the 18th January and Monday 20th January (to coincide with afternoon School ending) are both in hand; there is a note in the Parish magazine, on the website and Facebook page; Cllr. Johnson will arrange for a notice to go to all parents at the School.

Sewerage flooding - Anglia Water have carried out a full investigation - there was flooding to the properties, the pipe under the field which was blocked, this has now been resolved, there should be two pipes under Norwich Road – foul and rainwater, but there is only one which adds pressure to the system; there are currently no proposals for the proposed housing estate to be built by La Ronde to be on the sewerage system it will therefore have its own water treatment plant.

144. Report on GDPR - Cllr. Hulett reported - the Disclaimer, terms of reference, privacy, need to go onto website once circulated and approved, an disclaimer can also be added to emails **ACTION** – Clerk to send appendices to Andy Chapple; an audit will be arranged for May.

145. PROW and Highways:

- a. **Quotes for the hedge cutting on the Playing Field** - quotes awaited – Cllr. Adlam has supplied a price, this needs to be completed before the end of February. **ACTION** - Clerk to circulate the quotes and a consensus will be reached by email
- b. **Parish Paths** – a southern area seminar has been arranged for the 28th February, a representative will attend from the Neighbourhood Planning team, **ACTION** Cllr. Goodman to arrange, Clerk to book

146. Playing Field reports:

- a. **Receipt of the Weekly Inspections of the play area** - the Caretaker is completing the reports and returning them to Cllr. Kerr; the repairs to the zip-wire and basket swing have been completed. The Caretaker has reported a number of dog poo bags being dropped near to the corner of Catchpole – **ACTION** - a reminder note in Parish Magazine;
- b. **Application of a grant from the Ministry of Housing, Communities & Local Gov. Pocket Parks plus** -

ACTION - a working party consisting of Cllr. Jim Kerr, Cllr. Robert Theobald and Terry Clarkson (Chair of the Village Centre Committee) – will be arrange to meet to prepare forms to additional grant funding bodies.

ACTION - Clerk to arrange a meeting to work on applications;

- c. **Planting the verge area along the path from the School towards Rectory Road with wild flowers** - it will be necessary to remove the top surface and then seed onto open friable soil; it was suggested that with help of a digger it could be removed on a Saturday morning, allow it to dry out Feb./March; therefore it would be sensible to have hedge done first, it was agreed to set a date at the February meeting, making a request for volunteers to clear the ditch, thus creating the wild flower area – **ACTION** - Cllr. Johnson send wording to appear in the Parish Magazine and the School website

147. Report on the Commons: Cllr. Goodman reported that the group were due to meet in the near future (February); TCV have now appointed a new project manager (Katie Utting), as the then manager (Sarah) who attended the last meeting has changed her role within the TCV;

- a. Management plan - it was resolved to approve the new plan, proposed Cllr. Goodman, seconded Cllr. Hulett. Adam Paine – researcher on management of commons has requested a meeting to discuss the management of St. Clements Common; Maurice Philpot who was granted the power of Estovers - **ACTION** - Cllr. Johnson suggested that it would be valuable to have a recorded record of Maurice Philpot talking about St. Clements, it may be possible to do this through the UEA audio for the Archives, she will investigate and report at the next meeting
- b. Use of St. Clements Common by Dickleburgh Primary Academy - the School is keen to become involved, a request has been received to support the cost of training the teacher who is attending Forest Schools training in Cambridge; the School are planning on a number of year groups using the Common, one teacher is currently being trained and another is due to be, the knowledge will be cascaded to other staff, the transport to the site would be covered by the grant; the School may apply for Forest Schools status, their new curriculum's fifth element is based on the environment; Friends of Dickleburgh School have paid half the costs of the training, it was agreed to use some of the Young People's grant funding to support this training; it was resolved to grant £200 - proposed by Cllr. Adlam, seconded by Cllr. Kerr, all in agreement
ACTION - Clerk to notify Mrs. Croskell and the RFO to arrange the payment

148. The Boundary Commission's consultation on division boundaries for Norfolk - a short discussion concluded that two or three salient points would be circulated by the Chair for approval by Councillors.

ACTION - Cllr. Goodman to organise a meeting with Cllrs. Hulett and Kerr and formulate a possible reply

149. GNLPA's Consultation - further to the comments made at the start of the meeting by Dist. Cllr. Hudson, it was agreed that following the Chair's attendance at the meeting later in the month that a response would then be composed and circulated.

150. Receipt of the Clerk's Report - noted

151. Receipt of matters of information from Councillors:

- Clerk - street lights replacement with LEDs - Agenda item for February
- Cllr. Hulett suggested that the Performance Management Team should meet in the near future, a date to be arranged between Cllrs. Goodman, Kerr and Hulett
- Cllr. Leyserman enquired as to whom the Pill Box on Harvey Lane belonged too - could it's status be listed, it is possibly still owned by Leeder family - can it be protected, how safe is it?

152. Date of the next meeting and items for the next agenda:

Next Meeting - Monday 10th February 2020, 7.00pm, at Dickleburgh and Rushall Village Centre

Apologies were received from:

Agenda items: Village map, new website, street lights, VE celebrations, RFO position, litter pick, dates for Annual Parish Meeting and topic/theme

There being no further business the meeting ended at 10. 00pm

Signed

Date

