

Minutes of Neighbourhood Planning meeting:  
Thursday 02.02 2018

Venue: Village Community Centre Committee Room  
Meeting started at 7.00 pm – 8.00 pm

Attendees:

Liz, Paul, Andrew, Darren, Richard, Ivan, Matthew, Abigail, Julia, Ann, Jackie, Alan, Mary

Apologies:

Karen

Purpose of the meeting:

- 1 To reflect on survey of targeted area 1 and consider next steps
- 2 Clarify funding for the development of the neighbourhood plan.
- 3 Identify costs to date
- 4 Responses to the Parish Council evening presentation on the Greater Norwich Local Plan – presenting and seeking views on “Aims Objectives and Vision” of the D&R Neighbourhood Plan
- 5 Reflect upon the time frame for delivery of the plan.
- 6 AOB

Start 7.00pm

To reflect on survey of targeted area 1 and consider next steps

Area 1 Rectory road (north side) and Rectory Lane. The final count reported a 20% return rate from the residents in area 1. This was after every house had been visited and conversations had with the householder introducing the questionnaire and explaining briefly its purposes and confirming a collection time with the householder. It was felt that despite a low return rate it did mean that everyone who lived on Rectory Road (north) was aware of the neighbourhood plan and had an opportunity to contribute to it through the questionnaire. It was also noted that Area 1 was conducted at a particularly difficult time of the year (the run up to Christmas).

It was agreed that we should push on with the questionnaire and target more areas. It was agreed that we would now issue questionnaires for:

Area 3 The Street, including Burston and the area on the south side of the A140, Back Lane? (Richard)

Area 6 Harvey Lane including Limmer Avenue and Crown Close (Ivan, Sandra)

Area 2 Norwich Road and Semere Green Lane (Matthew, Abigail, Andrew, Mary)

Clarify funding for the development of the neighbourhood plan.

Funding can be obtained from 2 sources; central government agency and South Norfolk. Dickleburgh and Rushall PC have agreed that the NP team should apply for funding. It was agreed that Andrew Goodman write as Chair of the D and R Neighbourhood plan Steering Committee and apply for the funding from both sources.

Identify costs to date

The costs to date were shared. Printing and collating is being done by Dove Associates of Common Road Dickleburgh.

The PC have supplied paper, and A4 envelopes (cost to be identified)

Costs incurred by Dove Associates are currently:

Construction of the questionnaire, collating Area 1, labels for all homes in the parish £110.00

Responses to the Parish Council evening presentation on the Greater Norwich Local Plan – presenting and seeking views on “Aims Objectives and Vision” of the D&R Neighbourhood Plan

It was agreed that the map showing the Parish boundary should be put on the wall and people invited to comment on their vision of the village.

It was suggested that we should investigate the possibility of broadening awareness of the neighbourhood plan, by placing posters on the notice boards in the Parish. Suggestion boxes being placed in the village shop, chip shop and local pubs. Updates on the village website. Updates in the parish news.

The possibility of a facebook page was discussed. Karen had previously agreed to look into it with Darren. It was agreed to put this on the next agenda.

Reflect upon the time frame for delivery of the plan.

It was agreed that we should aim to complete the distribution of the questionnaire by early summer.

AOB

There was no other business

Meeting ended at 8.05 pm

Post meeting:

Mary spotted that we had missed some streets from the original areas. The new list is below with red additions.

8. **From Lakes Road, Harleston Road, Vaunces Lane**, Rushall, Lonely Road and all other settlements

9. Smiths and Millers drive, **Cornfields**.

10 Catchpole, Beech Way, Merlewood, **Chestnut Road, Smiths Close**.

11 **Rectory Road South to Lakes Road (Harleston Road) and Merlewood**.