



Dickleburgh & Rushall Parish Council

MINUTES OF THE PARISH COUNCIL MEETING HELD ON

11th November 2019

7.00pm, Dickleburgh & Rushall Village Centre

PRESENT: Cllrs. John Adlam, Andrew Goodman (Chair), Les Bragg, Sam Johnson, David Leyserman, Robert Theobald

IN ATTENDANCE: Ann Baker (Clerk), Pete Strange (Recognised Finance Officer)

Members of the Public: Dist. Cllr. Wilby & Hudson

Public Session:

Dist. Cllr. Wilby - reported that the RBL Festival had been very successful, on the Pre-School's 10th Anniversary they had received an outstanding report from OFSTED; he reminded Councillors of the 'Stars of Norfolk' awards

Dist. Cllr. Hudson - reported that the application for Ipswich Road had been refused, the new issue of 'The Link' magazine had been published

The Chair thanked Dist. Cllr. Wilby & Hudson for attending the meeting

Meeting reconvened at 7.20pm

102. Acceptance of Apologies - Cllrs. Hulett and Kerr, Co. Cllr. Spratt- approved

103. Declarations of pecuniary and other interests from members on any item to be discussed – none

104. The Monthly Financial Report from the RFO, including notification of payments made over the last month:

a. Payments & receipts – a list of payments and receipts had been circulated – CIL monies had been received for Land east of Bangala, Rectory Road and Orchard Farm, Norwich Road. Cllrs. Leyserman and Adlam had counter signed the payments and receipts; the Village Guide had been commissioned from Leaflet Frog and these should arrive in the near future; it was also noted that some allotment rents and been received.

It was resolved to approve the payments and receipts, proposed Cllr. Johnson, seconded Cllr. Bragg, all in agreement.

b. Grant application from Rushall Parochial Church Council - a grant for tree surgery had been given earlier in the year, this application was for the annual grounds maintenance. The matter was discussed. It was suggested that the Norfolk Wildlife Trust, who provide grants for 'wilding' churchyards might also be able to assist. Rushall PCC have mentioned that they are pursuing this idea, along with bio-diversity measures; it was resolved that £600.00 be granted, proposed Cllr. Leyserman, seconded Cllr. Bragg, all in agreement.

DRPC have the power to grant to maintain closed churchyards under the Local Government Act 1972, s215

c. The RFO will contact members of the Finance Working Party to arrange a meeting to discuss the forthcoming precept and budget setting, prior to the next meeting in December.

105. Approval of the Parish Council Meeting Minutes, held on 14th October 2019 - the minutes were adopted as a true and accurate record, it was resolved to approve, proposed by Cllr. Goodman, seconded by Cllr. Adlam, all agreed.

106. Matters arising from the minutes of the last meeting – for information purposes only incl.:

a. Allotments tree on Norwich Road - Cllr. Adlam reported the issue is sorted - Tree Amigos will take all the light stuff away and leave the wood, this to be cut into suitable sizes and made available to the owners and parishioners.

b. Signage for the Playing Field - Clerk to meet with Signlines to agree the artwork, ACTION - to circulate prior to commencement; the path across the field still seems uneven, Cllr. Adlam will speak with the contractor.

c. Bowls Club incident - the insurance company have considered the information and state that the Parish Council is not responsible. The Chair and Clerk have composed a reply to the insurance people that will be eventually sent to the claimant; the insurance have also offered to provide a suitable letter for the claimant

regarding the 'goodwill gesture' that the Parish Council are prepared to offer – there were two suggestions: to pay the claimant the £250 excess which the Parish Council would have had to pay as excess £250 or to offer half the cost of the repair - £344 (total cost £687.20) - advice will be sought from the insurance company, it was proposed that £250 be offered and agreed by all present.

ACTION - Clerk to contact the Insurance company

d. Village Guide update - this is to be delivered to Cllr. Goodman who will arrange for the Guides to be shared amongst Councillors for delivery throughout the two villages.

ACTION - Cllr. Goodman to arrange deliveries

e. Flooding issues on Norwich Rd. - Cllr. Goodman reported near to the Beck and Bridge on Norwich Road raw sewage is coming up into gardens and going into the Beck, the two drainage systems are merged and culminate in this area, Anglian Water are going to investigate the problem and that there may be some disruption for residents

107. Co-option policy - Cllr. Goodman recommended that the simpler version from NALC covered all points, it was agreed to accept this version, proposed Cllr. Goodman, seconded Cllr. Theobald, all in agreement

108. Planning Applications as received from South Norfolk Council:

- a. **Planning Application 2019/2158** - Agricultural building to the rear of 2 Lyncroft, Harleston Road, Dickleburgh – notification for Prior Approval for a change of use and associated works of an agricultural building to a dwelling - noted
- b. **Planning Application 2019/2195** - Carefree, Norwich Road, Dickleburgh - conversion of an integral garage into a study with entrance hall - resolved to approve

109. Receipt of consultees reports of planning decisions made by SNC:

- a. **Planning Application 2019/1794 and 1795** – Dickleburgh Hall, Semere Green Lane, Dickleburgh – renovation of a single storey wing to form a swimming pool and associated works - **APPROVED 23rd Oct. 2019**
- b. **Planning Application 2019/1896** - Poplar Farm Barn, Langmere Road, Dickleburgh - proposed single storey garden room extension - **APPROVED 25th Oct. 2019**
- c. **Planning Application 2019/1906** - Black Cottage, Burston Road, Dickleburgh – erection of a single storey side extension - **APPROVED 25th Oct. 2019**

110. Reports on:

- a. **The Village Map** - next month's agenda

111. Neighbourhood Plan report - Cllr. Goodman reported that the next public consultation which was due to take place this weekend had to be postponed. This will now take place in early January, currently members are working on the various policies for the event, and the display boards have arrived.

112. PROW and Highways:

a. **Quotes for the hedge cutting on the Playing Field** - It was agreed that the Parish Council would adopt the recommendations from the Norfolk Wildlife Trust that hedges should be cut on a 2 or 3 year rotation. This year the hedge behind the properties on Millers Drive will be cut, next year the hedges behind the properties on Rectory Road will be cut. Agenda Dec.;

A query was raised regarding the hedge on Norwich Road that is overgrown but no one lives in the property.

ACTION - Caretaker to trim back brambles to enable safe passage

b. **Weight load restriction sign** - The Street, Dickleburgh, leaning at an angle towards the junction, NCC to be contacted, weight restriction is only at one end – Bob West

ACTION - Chair to contact Bob West at Highways

113. Playing Field reports:

- a. **Receipt of the Weekly Inspections of the play area** - the Caretaker is completing reports and returning to Cllr. Kerr; the Caretaker when asked verbally indicates there are no problems however the zip-wire requires a new rubber sheath, the chain on the basket swing needs to be shortened –
ACTION - the Clerk to remind Eastern play services this has been actioned

114. Report on the Commons: Cllr. Goodman reported that the group were due to meet in the near future; TCV have now appointed a project manager who will attend the next meeting; report due next month.

- a. Request form DBMF for assistance in purchasing a Christmas tree for St. Clements Common, it was suggested the Clerk contact Sir Rupert Mann who has supplied a tree free of charge, some years previously to Dickleburgh Church. It was agreed to grant £50 if necessary, proposed Cllr. Leyserman, seconded Cllr. Bragg, all in agreement.

- b. Request from the DBMF to hold the annual 'Carols on the Common' event, Wed. 18th Dec. 6.30pm - all in agreement, it was noted that the School's Christingle at Dickleburgh Church is the same day during the afternoon

115. Receipt of matters of information from Councillors:

- Clerk - Diss Mayor's invite to the Carol Service on Tues. 3rd Dec. 7.00pm - no one has offered to attend the Clerk has replied, Cllr. Theobald is attending; Shimpling Candle-lit Carol Service – the Parish Council provided support to this closed Church in the past and is always invited to this service to read one of the lessons as part of the Benefice - Cllr. Theobald has volunteered.
- Cllr. Leyserman - hedging on the corner of Pulham Road - reported that his neighbour is aware that it needs attention; the village sign in Rushall still has to be painted - Robbie Loynes is still offering to do it - a question was raised could the sign be removed and worked on during the winter, leaving the post until more clement weather? Cllr. Leyserman will suggest that if this easier for Robbie to go ahead.
- Cllr. Johnson - the wide verge on the path from the School towards Rectory Rd. – could this be planted with wild flower seeds – Agenda item for December.
- Cllr. Adlam – suggested the purchase of a dog bin on Common Rd, many people walk their dogs, there is a blue SNC sign on the left, where it could be sited – Agenda item December.

Date of the next meeting and items for the next agenda:

Next Meeting - Monday 9th December 2019, 7.00pm, at Dickleburgh and Rushall Village Centre

Apologies were received from:

Agenda items: budget and precept, Village map, wild flowers verge, dog bin on Common Road

There being no further business the meeting ended at 9. 16 pm

Signed

Date