



PARISH COUNCIL MEETING MINUTES FOR
7th February 2022,
7.00pm, Dickleburgh and Rushall Village Centre

PRESENT: Cllrs. Andrew Goodman (Chair), John Adlam, Les. Bragg, Sam Johnson, Jim Kerr, David Leyserman, Tony Perkins, Pam Reekie

In Attendance: Ann Baker (Clerk), Matthew Hill (Responsible Finance Officer)

MEMBERS OF THE PUBLIC: Co. Cllr. B. Duffin, Dist. Cllr. M. Wilby, Dist. Cllr. C. Hudson

140. ACCEPTANCE OF APOLOGIES - Cllr. R. Theobald - accepted

141. DECLARATIONS OF PECUNIARY AND OTHER INTERESTS FROM MEMBERS ON ANY ITEM TO BE DISCUSSED –

Cllr. S. Johnson - item 144b - Young person's Community Grant

Meeting adjourned at 7. 03pm

142. ADJOURNMENT OF THE MEETING FOR PUBLIC PARTICIPATION, COUNTY & DISTRICT - COUNCILLORS REPORTS:

DIST. CLLR. M. WILBY - gave a brief report – update from Norfolk Strategic Flood Alliance (NSFA) – have identified twenty areas a risk of regular flooding – the nearest being Pulham and Shimpling; the Government has published a White Paper 'Levelling Up,' Norfolk has been invited to participate – with opportunities for more local control, power to bring investment to our communities and improve services; free digital business support is available for small/medium businesses, further information on the NC website; 'A Million Trees' for Norfolk project has been boosted by the planting of five mini forest; SNC grants for Jubilee – information will be circulated from Julie Ringer in due course; NCC have several events planned – a series of Jubilee Trails, the Jubilee Challenge award – various challenges which can be signed up too; organisers can also submit details of events which will appear on the NCC calendar and interactive map; the Council Tax is to be agreed at end of month; some of the spare items from the old allotments have been donated for use on new allotments (copy of the report in the minutes file).

DIST. CLLR. C. HUDSON - reported that the 'Household Support Fund' is available for those experiencing hardship – contact the 'HelpHub;' the Queen's Jubilee grant - details will be issued soon, each Parish Council will be able to apply for up to £250.00; SNC 'Rough Sleepers' numbers – bi-monthly count of those sleeping out – SNC are offering shopping vouchers to those submit details; Dist. Cllr. C. Hudson stated that to date there were no asylum seekers in the Greater Norwich area.

CO. CLLR. B. DUFFIN - reiterated the information relating to the Queens Jubilee – grants, trails etc.; the Long Stratton by-pass now has plans on SNC website; the NCC Council Tax as yet has to be ratified.

There were no further questions or issues raised, the Chair thanked them for their contributions.

The meeting resumed at 7. 17 p.m.

143. Receipt of details of new applicant to Co-Opt onto the Council - the Chair introduced Mr. Tony Perkins – the co-option forms had been received by all Councillors – Tony has been involved in various aspect of the community for over twelve months - he is a member of the DBMF and the Commons Committee; as there were no questions, co-opt Mr. T. Perkins as a Councillor, proposed Cllr. J. Kerr, seconded Cllr. P. Reekie, a unanimous vote. Cllr. Perkins signed the Declaration of Acceptance of Office, he had previously received three sets of minutes, copies of the Standing Orders, Financial Regulations, Financial Risk Assessment and the Code of Conduct. Induction courses with NPTS, SNC

Pecuniary Interests form, laptop and necessary papers will be passed on by the Clerk. The Chair welcomed Cllr. T. Perkins onto the Parish Council

144. THE MONTHLY FINANCIAL REPORT FROM THE RFO, including notification of payments made over the last month:

- a. **PAYMENTS & RECEIPTS** – a list of payments and receipts had been circulated to all Councillors. Eon Electricity continue to bill twice the Council a month for a minimal amount used, Matt. Hill is endeavouring to rectify; income was from The little Chippy, VAT, the Lamit Property Fund (St. Clements), Burston & Shimpling Parish Council shared costs for the annual subscription to the SLCC; along with the usual commitments, there have been payment to 121 Computers, British Gas – street lighting, Biffa waste, allotments costs; It was resolved to approve the financial reports, proposed Cllr. J. Adlam, seconded Cllr. T. Perkins, all approved;
- b. **APPROVAL OF GRANT:** (i) A grant for a young person - the Working Party met with the young person in person, a Sea Scout, who has been selected to attend The World Scout Jamboree in S. Korea in 2023 – he was extremely enthusiastic about the opportunity, much of the experience gained met many of the criteria points on the form; the Community Fund recommended that the Parish Council should offer the maximum grant of £500.00, the total cost to be raised is £3950.00. The young person is looking at other grant possibilities to assist in raising the funds. It was resolved to support the recommendation from the Community Grant Working Party for the full amount, proposed Cllr. J. Kerr, seconded Cllr. P. Reekie, all approved.

Dickleburgh & Rushall Parish Council have the power to make this grant under the Local Government Act 1972, s.215

Cllr. J. Adlam enquired as to whether the Parish Council would be in a position to loan the full amount whilst waiting for the grants to come through - Matt. Hill, RFO will investigate.

145. APPROVAL OF THE MINUTES OF THE PARISH COUNCIL ON 10TH JANUARY 2022 - the minutes were adopted as a true and accurate record, it was resolved to approve, proposed by Cllr. P. Reekie, seconded by Cllr. L. Bragg, all agreed.

146. MATTERS ARISING FROM THE MINUTES OF THE LAST MEETING – FOR INFORMATION PURPOSES ONLY INCL.:

- a. **HALF MOON** (minute 131a) – meeting to be arranged
- b. **WATER TO THE ALLOTMENTS** (minute 131b) - Cllr. S. Johnson reported there had been lots of good progress to date – Burston Road allotments – the tanks had been collected - David Reekie, Trevor Leeder collected and set them on breeze blocks onsite, the pipes have to be secured; the corner gate will be replaced, a system to connect water run-off from the Reading Rooms is being looked into; the Norwich Road site – have received supplies from Countryside Supplies, flail mower to clear around the shed and put on site with communal lean-to shed on the Norwich Rd. site; working party organise for Sunday, spend to date under £400.00; Burston Rd. – warning signs have been erected; Kevin Ward (Choc) been contacted asking him to ring when he will carry out the work to confirm dimensions, slope needs to shallow PR or SJ to co-ordinate
- c. **PURCHASE OF LAND OFF RECTORY ROAD** (minute 131c) - a meeting was held onsite with SNC, a positive response is anticipated, nothing further has been heard to date
- d. **NALC MEMORIAL PLAQUES** (minute 131d0) - Cllr. L. Bragg has mounted both plaques, which have now been attached to the two village signs, an official unveiling to be arranged
- e. **SIGNAGE ON NORWICH ROAD** - the road has now disappeared altogether, Clerk to notify SNC
- f. **DOGS BINS** (minute 138) - the order has been acknowledged, as yet a delivery date has not been received; Clerk to contact NCC Highways for permission to erect the bin on Harleston Road, the other two bins are replacements for Rectory Road, Dickleburgh and St. Clements Common, Rushall.

147. PLANNING APPLICATIONS AS RECEIVED FROM SOUTH NORFOLK COUNCIL:

- a. **Planning Application 2022/0007, 4 Thatched Cottages, Norwich Road, Dickleburgh**
- a proposed car port - this is not visible from the road, the design is appropriate, it was resolved to approve.

148. RECEIPT OF CONSULTEE REPORTS OF PLANNING DECISIONS MADE BY SNC: NONE

149. QUEENS PLATINUM JUBILEE, 2ND – 6TH JUNE 2022 – Cllr. S. Johnson and Cllr. P. Reekie reported - Tuesday 20th January was a very successful meeting - a good number of people were interested, a rough a timetable has been compiled, this can be added to at the next meeting (Tuesday 15th February), then an

outline of events will be submitted as a front colour cover and back cover to the March Parish News – Thursday - beacon lighting; Friday - live music events at the Village Centre and The Half Moon; Saturday - Open gardens in both villages, the Otter Trust will arrange activities on the Moor; a village scarecrow competition – involving school and FODs, community picnic at St. Clements and the Playing Field, was preferred to closing The Street; the Reading Rooms anticipate opening over the weekend with a display of memorabilia of the Coronation and other celebrations in the villages.

(ii) Avenue of trees - a proposal has been put forward to the Parish Council for Langmere Green to create an avenue of trees to commemorate the Queen's Jubilee/the Queen's Green Canopy - a more definite plan will be presented by The Commons Committee at a later date. The Village Society suggested an avenue of trees on both sides of Ipswich Road, similar to those on Norwich Road, various flowering fruit trees may be a suitable option on these sites.

150. HIGHWAYS & PROW:

- a. **HIGHWAYS MEETING - update on Quiet Lanes - ACTION** - Clerk to send a reminder email to Adam Mayo and Sophie to confirm the site of each Quiet Lane post and possible date for work to be carried out; Clerk to notify Highways re the 'Welcome sign' and that the street light on Harvey Lane is still not working.
- b. **PROW** - Clerk to has been unable to speak with Mrs. Deirdre Bowles as yet.

151. PLAYING FIELD:

- a. **WEEKLY PLAY INSPECTION REPORTS** - noted that these are being submitted on a more regular basis; the same issues remain; a quick analysis of the Caretaker's time/costs indicates that his costs are – Village Centre time - £81.00, £28.00 on inspecting the equipment, £140.00 collecting litter in an average month (this is on top of residents voluntary collections of litter), amounting to £1,380 annually.

152. A SHORT REPORT FROM THE COMMONS COMMITTEE - Cllr. A. Goodman had circulated the minutes from the last meeting, which are included in the paper file; NWT has to agreed the creation of the Jubilee Walk - with a path on south side of Langmere Green, the clearance of dead wood is within the remit of TCV. There will be improved access from Harvey Lane onto the Green via a green path; further hedging will be planted on St. Clements as part of the TCV project, along with closer workings with the School. There will be a review of the Management Plan for 2022 following the next meeting of the Commons Committee.

153. A SHORT REPORT ON THE POSSIBLE SKATEBOARD FACILITY - Cllr. R. Theobald had circulated a report prior to the meeting - the original person has not been in touch recently, however if quotes are to be sought a plan should be drawn together - a suggestion for it to be sited near BMX track, the gardens that border the Playing Field, the noise levels and features all need to be considered. A supplier – Lightmain Ltd. has been approached and a reply is awaited **Agenda item for March.**

154. RECEIPT OF THE FOLLOWING: (i) Norwich North West by-pass - an update from NCC had been received and circulated to all Councillors; **(ii)** It was noted that Deal Farm, Bressingham, the site of a controversial anaerobic digester is actually sited on a Quiet Lane.

155. RECEIPT OF MATTERS OF INFORMATION FROM COUNCILLORS:

- **Cllr. Johnson** – mentioned that The Little Chippy had attended the Jubilee meeting they had raised the matter that one of regulations within their lease is not to open on Bank Holidays, - the Thursday and Friday of that weekend will be classified as Bank Holidays, is it possible that this could this be waived for the Queens Jubilee? It was suggested that the Chair and Clerk will look into the ramifications and see if it is possible to make adjust on this occasion. **Agenda item for March;** to note that: Starston & Redenhall/Harleston Neighbourhood Plans are available at Harleston Library for examination.
- **Cllr. P. Reekie** – the street light on light on Harvey Lane has still not been mended, the Clerk will report again; a resident has enquired about access off the car park onto the Bowls Club - the post has been removed, the mound remains – can post be re-instated? **ACTION** - the Clerk will write to the Bowls Club - as no one should be driving onto site, only at the owner's risk. Another suggestion would be to hatch the area when car park

markings are renewed; a resident has enquired as to whether a light can be place on the corner of the entrance to the Village Centre car park – as it is very dark for residents walking – Clerk to make enquiries.

- **Cllr. L. Bragg** – enquired about the poor condition of the telephone box - cleaning and re-painting would improve the appearance - Cllr. D. Leyserman will contact BT regarding refurbishment of the box. It was suggested a letter to BT, asking them to inform Clerk as to state of the telephone box and the action that will be taken – Cllr. D. Leyserman and Cllr. L. Bragg to compose.
- **Cllr. A. Goodman** – Commons Committee – he reported that a metal gate had been donated by Shorelands for Langmere Green, along with the donation of large picnic bench from The Otter Trust - a letter of thanks has been sent by the Clerk to both parties; The Neighbourhood Plan and Councillors will be invited to a meeting with La Ronde (who have permission to build off Norwich Road) on the 18th February, details to be circulated; Locality have agreed to carry out the Habitats and Environmental surveys in next six weeks, followed by a six week consultation.

156. DATE FOR THE NEXT MEETING AND ITEMS FOR THE NEXT AGENDA ON MONDAY 14TH MARCH 2022, 7.00PM, AT DICKLEBURGH & RUSHALL VILLAGE CENTRE

AGENDA ITEMS - Queens Jubilee events; skate board facility; Audit – internal & external; opening hours over Bank Holiday at The Little Chippy, BT box,

The Chair thanked everyone for their contributions and attendance.

THE MEETING CLOSED AT 8. 42PM

SIGNED

DATE