

Agenda for Neighbourhood Planning meeting:
Thursday 30.5.2019

Venue: Village Community Centre Committee Room
Meeting started at 7.00 pm – 8.35 pm

Attendees: Darren, Ann, Karen, Abigail, Alan, Jackie, Matthew, Andrew, Pauline, Julia,
Richard, Keith, Allan, Brenda,

Apologies
Mary

Purpose of the meeting: To action plan for Summer

- 1 To action plan summer activities
- 2 New people to opt onto groups
- 3 Creation of a new group - writing group
- 4 Update actions since last meeting and reflect upon 27th April event
Document: Residents written comments
- 5 Transport (Richard to lead)
- 6 Biodiversity (Jackie to lead)
Document: South Norfolk Tree Warden AGM (notes)
Footpaths
- 7 Housing development (Allan to lead)
Document: Sites map
- 8 To consider the sponsoring of a Bat pole
- 9 To time plan an action plan and set a provisional date for draft policies
Document: CONTENTS of a possible Neighbourhood Plan

The meeting started at 7.00pm
It was agreed to move agenda items.

1 To action plan Summer activities

It was agreed that we now have sufficient information from the residents to move forward to creating policies that represent the wishes of the residents of the parish.

It was agreed that a date of Saturday the 22nd of June be set for the assessment of sites. This meeting would start at 2.00pm and be led by the planning group. The village centre main hall was booked for that event.

4 Update actions since last meeting and reflect upon 27th April event.

Although the number of visitors was small it was however felt that it was a worthwhile activity and it helped raise the profile of the Neighbourhood plan.

Alan provided a copy of all the comments made by visitors to the event on the 27th. These will be added to the data so far collected from residents. Thanks were expressed to Alan for this work.

7 Housing Development Planning group.

Reported they had been in contact with Anglia Water who had confirmed the Cordon Sanitaire. Anglia water confirmed they would prefer building to take place outside of the cordon sanitaire (400 metres from the plant). The water treatment plant is operating at 60% efficiency and has the maximum capacity for a further 200 homes. There is an on-going

conversation with Anglia water. A question was raised about the quality of water in the ditches and stream. This will be taken up by the biodiversity group when they meet with Ben Potterton, a trustee of the Otter Trust managing Dickleburgh Moor, to seek advice.

Assessments of the sites. The group is ready to formally start the assessment process. We have been in contact with GNLP and they are happy for the group to perform this task. They will however be conducting their own assessments independently of us to be used should we fail to deliver sites for development.

5 Transport group

A meeting is planned with Bob West highways officer for South Norfolk area, on the 20th June at 10.30 to discuss; a) issues raised by the speed watch team and the data generated (traffic calming particularly on the Street and Rectory Road, Dickleburgh and through Rushall and b) The box factory deliveries, exploring new routes and delivery times, and checking via rumble strips lorry movements.

The speed watch team will organise a lorry count to take place before the meeting with Bob West.

The box factory. It was suggested that there may be planning restrictions in place on lorry movement times. Karen agreed to look into this with Richard. Daren may be able to look into operating licences.

Once the meeting with Bob West has taken place, Andrew to organise a meeting with the Manager of the Box Factory.

The air quality monitors have been placed in two villages at strategic points (The Street, Harvey Lane, Rectory Road, Rushall village green). One of the monitors has been destroyed by a resident. When they are replaced next month a new location will be found for the one destroyed. The data from the air quality monitors will be generated monthly and will be collated to provide an on-going picture of the air quality in the two villages. A meeting will be organised with the manager of the box factory to discuss lorry journeys through the villages.

6 Biodiversity

A brief report on global warming and the government's commitment to reducing greenhouse gases was provided through the Tree Warden agm notes. This must feature in the Neighbourhood Plan.

Norfolk record biodiversity data has been received. The team are looking at the data to find aspects that can help in the Neighbourhood Plan. Andrew to organise a meeting with Ben Potterton regarding biodiversity data to supplement what we already have. The team can make further requests to Norfolk record office if we wish to.

The Otter Trust is looking to make the Dickleburgh Moor a county site. Currently there are two in the Parish; Langmere and St. Clements.

The biodiversity group will have a strong focus on recording vistas, site lines and green corridors. Further investigation will take place to safeguard verges.

8 To consider the sponsoring of a Bat pole

There was discussion around the number of species in the parish and the location of feeding grounds and roosts. It was proposed that the Neighbourhood plan team purchase a Bat monitor. This may cost in the region of £1,000.

Proposed: Andrew, Seconded: Allan. The vote was 13:1,

Allan asked to see the Development plan budget to date. It was agreed this would be circulated.

3. Create a new writing team

Draft village plan. It was agreed that August and September would principally be writing months and a writing team will be created. Alan and Matthew agreed to join the team along with Andrew and Pauline. The opportunity for any other member to join is open and team members will be able to join at any time.

2 New people to opt onto groups

Pauline has agreed to join the transport group

It was felt that we needed to address employment and rural communication in the Neighbourhood Plan. Keith agreed to lead the new group.

Karen agreed to support Keith and help other groups as time allowed.

9 To time plan an action plan and set a provisional date for draft policies

It was agreed that each group should focus on the creating of policies during July.

It was agreed that the writing group should be working in the background during July and then focus on pulling the Neighbourhood plan together as a final draft document during August and early September, with the aim of having a document that could go to the whole team for ratification by 30th September 2019.

AOB

Andrew thanked everyone for the time and effort they are contributing to the formation of the village development plan.