



PARISH COUNCIL 'VIRTUAL' MEETING MINUTES FOR

12th October 2020

conducted via Zoom, due to on-going Corona Virus restrictions

ON SCREEN: Cllrs. John Adlam, Andrew Goodman (Chair), Les. Bragg, Janice Hulett (Vice Chair), Richard Hulett, Jim Kerr, David Leyserman, Robert Theobald

In Attendance: Ann Baker (Clerk), Matthew Hill (Recognised Finance Officer)

Members of the Public: Co. Cllr. B. Spratt, Dist. Cllrs. Wilby & Hudson, 2 residents

PUBLIC SESSION:

Co. Cllr. B. Spratt - reported that it was great to see that the Schools were back, Dickleburgh Academy have made a positive start and congratulations were offered to all School staff, parents and children, lunches are simple and children are settling in well; the County Council have received support from the Government which has been welcomed; a Cllr. enquired about the drain on Ipswich Road - as it has not been sorted as yet, Co. Cllr. Spratt will take a look but understood that a new grate had been replaced, contact will be made with Co. Cllr. Spratt once another look at the site has been undertaken; a query was raised regarding FP3, would it be possible to invite Francis Salway to visit the site, along with Co. Cllr. Spratt to move this issue forward – Co. Cllr. Spratt would be pleased to join such a meeting –

ACTION - Clerk to contact Frances Salway and arrange a meeting on site.

Dist. Cllr. M. Wilby - had sent a report through, attached in the file – congratulating all that were nominated in the recent SN Community Awards; the Stars of Norfolk & Waveney have been launched with a deadline of Sun. 1st November; NCC have given support for the delivery of the Long Stratton Bypass and a Development Consent Order has been submitted for the third crossing at Great Yarmouth; the NCC have been announced the winners of the 'Digital Council of the Year.'

Dist. Cllr. C. Hudson - regarding second phase of Covid 19 - the SN Help Hub is continuing along with the support from the Government for hardship scheme, with furlough schemes coming to the end – if they have to isolate there is a flat figure of £500 that can be applied for through SN for residents; although elections for the County next year will be fought on the old boundaries, for the 2025 elections. An outcome of the consultation process is that the parish Dickleburgh and Rushall be moved from West Deptwade; Government have issued a White Planning Paper – as a result of this change SN cluster policy may not go forward now – this would affect Dickleburgh in that more houses may be built rather than the proposed number of 50- both Dist. Cllr. Hudson & Wilby are submitting objections to this White Planning Paper which will result more houses being built in rural areas. The SN cluster policy would deliver 1,200 – 1,500 homes, this number could double with this new paper.

Residents - raised a question regarding traffic and speeding – this is potentially that the data from the SAMs is feedback to the Police team, who stand in hotspots, both Harleston and Diss have calibrated devices which allow them to issue tickets; the resident it felt this would act as a deterrent; Foodbanks - how are the Parish Council dealing with current Covid 19 and help available – need to publicize contact information/links details on the boards and websites; SN Help Hub and Townland Trust, were identified as organisations that can help people in the village of Dickleburgh and Rushall who are suffering hardship; The changes related to the Boundary Commission - the initial comments regarding the possible change to the boundary - people were unable to see reports and comments - Dist. Cllr. Hudson replied all responses from first consultation are available but not the most recent comments. The Cllr. stated there is no indication how the NCC came to this decision to propose the move of the parish into East Deptwade, as the consultation is still open comments on this decision will be logged for the next round of the consultation; Co. Cllr. Spratt will also check with those concerned to ensure the comments are visible on the site;

Resident spoke of the eyesore of Hopkins Homes site and the Pill Box, when was this to be addressed; the Pill Box is private property, possibly a listed monument, and the Clerk will contact Hopkins and SNC regarding the site.

Cllr. R. Hulett offered to meet the resident regarding the speeding issue on The Street.

The Chair thanked them all for their attendance.

The meeting resumed at 7.25pm

71. ACCEPTANCE OF APOLOGIES - Cllr. Johnson - accepted

72. DECLARATIONS OF PECUNIARY AND OTHER INTERESTS FROM MEMBERS ON ANY ITEM TO BE DISCUSSED – none

73. THE MONTHLY FINANCIAL REPORT FROM THE RFO, including notification of payments made over the last month:

- a. **PAYMENTS & RECEIPTS** – a list of payments and receipts had been circulated to all Councillors. The second tranche of the precept has arrived in the account; monthly rent has resumed; Robin Hood electric bills for street lighting, until it changes to British Gas – AGENDA item for November; the grant from SNC for VE Day needs to be returned - Clerk to contact SNC
It was resolved to approve proposed Cllr. Leyserman, seconded Cllr. Kerr, all members verbally and visually approved;
- b. **ASSET REGISTER** - some minor amendments are required. There was a question whether the VC had its own register. It was confirmed that there is only one register and adjustments of damaged/renewed items are being attended to.
- c. **APPROVAL OF A MAINTENANCE GRANT TO DICKLEBURGH PCC** - Generally a grant of approximately £600.00 is paid, however they have had excess expenditure and are requesting a larger sum; it may be worth Dickleburgh PCC to make a request to Cllr. Hudson for a grant towards their costs; following discussion it was agreed that the usual amount would be allocated for maintenance – proposed Cllr. Bragg, seconded Cllr. R. Hulett; it was then agreed that a second additional amount of £300 would be paid as a one off; it was resolved to approve, proposed Cllr. Theobald, seconded Cllr. Kerr, all approved visually and verbally;
Dickleburgh & Rushall Parish Council have the power to maintain churchyards under the Local Government Act 1972, s.125
- d. **APPROVAL OF A DONATION TO THE RBL** - It was resolved to approve the donation of £70.00, proposed Cllr. Kerr, seconded Cllr. J. Hulett, all in agreement verbally and visually
Dickleburgh and Rushall Parish Council have the power to grant this donation using their Power of General Competence - Local Government Act 2011
- e. **PREPARING THE BUDGET** - Councillors were reminded that preparations for the forthcoming financial year 2021/2022, a financial meeting will be held towards the end of November for the Financial Committee.

74. APPROVAL OF THE MINUTES OF THE PARISH COUNCIL ‘VIRTUAL MEETING’ ON 14TH SEPTEMBER - Cllr. Kerr mentioned that he was not on the minutes; item 60 sentence removed as it is repeated the minutes were adopted as a true and accurate record, it was resolved to approve proposed by Cllr. Adlam, seconded by Cllr. Leyserman, all responded verbally and visually to approve;

75. MATTERS ARISING FROM THE MINUTES OF THE LAST MEETING – FOR INFORMATION PURPOSES ONLY INCL.:

It was noted that a resolution to the issue of the cutting/trimming of the hedge at Stoney Broke will be addressed by Cllr. Goodman;

- a. **Disclaimer and hyperlink on all emails from Councillors** – there are still a couple of devices that are not functioning with the new email details, see item 76.
- b. **Dog bins** - Harleston Road – ongoing
- c. **Parish owned street lights** - AGENDA item for November
- d. **Tulip planting on The Green, Dickleburgh** - these have been planted and a mail of thanks sent to Mr. Leeder
- e. **Progress on vacant allotments** - these have all been taken
- f. **Village Centre ceiling renewal** - this is in hand

76. TO RECEIVE A SHORT REPORT ON GDPR - Cllr. J. Hulett reported a few councillors still need to link to the new email; Cllr. Adlam and Cllr. J. Hulett will liaise

77. HIGHWAYS & PROW:

- a. **‘QUIET LANES’** - Cllr. Goodman reported he is awaiting the costs for the posts;
- b. **PROW** - regarding FP3, this was discussed earlier in the public session. **ACTION** - The Clerk will write to Francis Salway to arrange a meeting to endeavour to arrange for a safe, clear path from the Dickleburgh side of FP3 up to the A140;

- C. **MOVEMENTS OF CHICKEN LORRIES ON HARLESTON ROAD AND THE ODOURS** - A map was shared with Councillors of the farms and routes to the A140, following a conversation with the local landowner the issue has been raised and he will ensure all hauliers are aware of the correct route
- D. **RESIDENT'S QUERY RELATING TO SPEEDING TRAFFIC ON HARLESTON ROAD** - nothing to report – Highways as yet need to respond
- E. **NCC'S PARISH PARTNERSHIP AND POSSIBLE PROJECTS** - several considerations were put forward - it is unlikely that the Quiet Lanes initiative will be ready in time as the Highways costings have not arrived as yet; the possible removal of the hedging between the houses and road on Rectory Road – this needs to have residents support this before it can be considered; a change of priority/calming measure at the junction of Harvey Lane /Burston Road – this may be an aspiration from the Neighbourhood Plan

78. Playing Field reports: -

CARETAKER - Cllr. Kerr reported that he hasn't received any inspection forms from the Caretaker recently, there may be other issues; it was agreed that members of the Personnel and Contractors Committee will meet with the Caretaker to ensure the Parish Council is meeting its obligations with employees and contractors;

- a. **The Annual Inspection** - the Property group will review the report and bring any recommendations to the full Parish Council meeting; zip wire post is rotting – which is in the report, a medium risk; middle swing is loose – requires Eastern Play Services. AGENDA – Clerk to arrange a Property group meeting in the near future;
- b. **Waste bins on the Playing Field** - these will be delivered at the end of October;
- c. **Quotes for the removal of the Fir tree on the Playing Field and the Willow on Langmere Road** - Clerk has met with Tree Surgeons and waits the quotes, the trees are healthy, agreed that the Clerk arrange for it to happen between now and February.

79. A SHORT REPORT ON THE ST. CLEMENTS COMMON, LANGMERE GREEN AND DICKLEBURGH MOOR REPORT -

Cllr. Goodman reported currently nothing to report regarding St. Clements – a Councillor commented that the site was not accessible for less able, the south/back field has numerous areas of nettles preventing children playing - the Commons Committee will be informed and the concern reported at the February meeting; the Management Plan and minutes from all the Commons Committee meetings are available; Langmere – the fallen willow, on Langmere Green will be attended to by The Otter Trust; The residents on Langmere Road will be approached regarding the making safe of the willow tree opposite the main area of Langmere Green; FP1 - the barriers have been removed, although parts of the path are still under water.

80. PLANNING APPLICATIONS AS RECEIVED FROM SOUTH NORFOLK COUNCIL:

- a. **Planning Application 2020/1855 and 2020/1857 – The Old Harness Shop, The Street, Dickleburgh** – this was discussed – the improvements are long overdue and the proposal will not impact on the street view as they will be internal and to the rear of the property - it was resolved to recommend approval, proposed Cllr. Adlam, seconded Cllr. Kerr, all agreed verbally and visually.

81. RECEIPT OF CONSULTEES REPORTS OF PLANNING DECISIONS MADE BY SNC: none

82. SHORT REPORT ON THE NEIGHBOURHOOD PLAN - Cllr. Goodman reported there had been a couple of meetings - one with Tricker & Last Partnership to consider what would be required to enable the site to come to fruition and the other regarding the choice of allocated sites.

83. TO NOTE RECEIPT FROM NCC OF THE FOLLOWING: (i) the Government's White Paper Planning Consultation and CPRE's concerns - this was discussed at some length - concern was raised that comments submitted by individuals to be dismissed higher up – more detail is required, information has been received from CPRE, NALC, NPTS of their responses to the paper. The Chair referred SNC 'Landscape Appraisal' this indicates that the area of South Norfolk that contains this parish is identified as singular, isolated, nucleated small villages, this term has been adopted by the Neighbourhood Plan, this will, it is hoped, be a further obstacle to the Government paper; the CPRE indicate that the White Paper states that building will be in the high density areas, which is not applicable in this locality. The Chair felt that a response should be returned, he will draft a response and circulate prior to sending by 29th October; (ii) the Local Government Boundary Commission's consultation on the division boundaries in NCC - the Consultation has suggested that Dickleburgh should be removed from West Depwade to East Depwade - the Parish Council had responded to the initial consultation that the preference was to remain with West Depwade – the two villages are similar to those on the west, whereas the east are larger conurbations, therefore the representatives would understand the rural nature of the locality. After discussion there was some agreement that some of the original concerns were no longer relevant, it was thought East Depwade contained the same number of small villages as West Depwade and therefore a response was unnecessary at this time.

84. RECEIPT OF MATTERS OF INFORMATION FROM COUNCILLORS:

- **Cllr. Robert Theobald** - Hopkins Homes should be asked to provide a timeline for completion of the development – the tidying up of the site, removal of the scalping’s, fence and the ‘pathway.’ Weigh limit signs for Rectory Road – this is at the Dickleburgh end, there is nothing at the Rushall end – Clerk to clarify if there should be signs at both ends of the road
- **Cllr. Goodman** - A resident has raised a question regarding the hedge on the corner after the Half Moon, which is overhanging badly – currently the property is let, the owner is difficult to contact. Cllr. Leyserman will chat with the tenants to ascertain who is expected to maintain the hedge.
- **Clerk** - the Half Moon has closed, the power to the defibrillator needs to be checked/monitored.

85. A DATE FOR A ‘VIRTUAL’ MEETING AND ITEMS FOR THE NEXT AGENDA ON MONDAY 9TH NOVEMBER, AT 7.00PM

AGENDA ITEMS -

The Chair thanked everyone for their attendance.

THE VIRTUAL MEETING CLOSED AT 9.28PM

SIGNED

DATE