



Dickleburgh & Rushall Parish Council

PARISH COUNCIL 'VIRTUAL' MEETING FOR

28th May, 11.00a.m. 2020

conducted via Zoom, due to Corona Virus Pandemic & isolation

A Record of Decisions taken under Delegated Powers

On Screen: Cllrs. Les Bragg, Andrew Goodman (Chair), Janice Hulett (Vice Chair), Sam Johnson, David Leyserman, Robert Theobald

In Attendance: Ann Baker (Clerk), Matthew Hill (Recognised Finance Officer), Chris Davy

Members of the Public:

Public Session:

16. Acceptance of Apologies - none

17. Declarations of pecuniary and other interests from members on any item to be discussed – none

18. The Monthly Financial Report from the RFO, including notification of payments made over the last month:

- a. **Approval of the Year End Accounts, month 12, year to date & EA 2019 – 2020** - circulated to all Councillors, it was resolved to approve, proposed Cllr. Leyserman, seconded Cllr. Kerr, all agreed verbally and visually
- b. **Approval of the Year End Summary 2019 – 2020** - circulated to all Councillors, it was resolved to approve, proposed Cllr. Kerr, seconded Cllr. Theobald, all responded verbally and visually to approve
- c. **Explanation of Variances** - what is spent this year and the year previous, requires an explanation if more or less 15%, it was resolved to approve, proposed Cllr. Leyserman, seconded Cllr. Johnson, all were in agreement visually and verbally
- d. **St. Clements report** - demonstrates the original investment set-up, this is intended to indicate the spend on the Common, £250 is received from the investment and the expenditure is £2,000.00. It was resolved to approve, proposed Cllr. Leyserman, seconded Cllr. Goodman, all responded verbally and visually in agreement
- e. **C. I. L. Report** - monies were used towards the new play equipment amongst other things. It was noted that the monies from new building in the villages is used to support infrastructure. The spend on entrance flooring – a communal facility for the benefit of all, along with the insurance claim made by an elderly person slipping over at the entrance. It was resolved to approve, proposed Cllr. Kerr, seconded Cllr. Hulett, all were in agreement
- f. **Asset Register** - it was noted that due to lock down the inspection has been delayed, the disposals will be added at a later date.

All Audit papers will be collated from Matt Hill and Chris Davy, it will be then passed onto the Clerk to be taken to the Internal Auditor, Mrs. Anne Barnes.

The intermediate review audit is specifically looking at budget setting - agenda item at the June 15th meeting.

19. SN Heroes - Cllr. Johnson has circulated the wording for the form, she has received permission from the Village Store to submit the application, all were agreed that she should proceed with submission.

20. A Date for a 'Virtual' meeting and items for the next agenda: **Mon. 15th June at 7.00pm, then Mon. 6th July.**

The Chair thanked everyone for their attendance.

The Virtual Meeting closed at 11.35.am

Signed

Date