



Parish Council Meeting minutes

For 18th September 2023,
7.00pm, Dickleburgh & Rushall Village Centre

PRESENT: Cllrs. Andrew Goodman (Chair), Stephen Adlam, David Leyserman, Sam Johnson, Pam Reekie, Robert Theobald.

IN ATTENDANCE: Ann Baker (Clerk)
Matthew Hill (Responsible Finance Officer)

MEMBERS OF THE PUBLIC: Dist. Cllr. C. Hudson, Dist. Cllr. D. Thompson, residents 1

52. ACCEPTANCE OF APOLOGIES - Co. Cllr. Dr. C. Rowett, Cllr. J. Kerr, Cllr. T. Perkins, Cllr. L. Bragg - approved

53. DECLARATIONS OF PECUNIARY AND OTHER INTERESTS FROM MEMBERS ON ANY ITEM TO BE DISCUSSED – none

54. ADJOURNMENT OF THE MEETING FOR PUBLIC PARTICIPATION , COUNTY AND DISTRICT COUNCILLORS - Report attached from Co. Cllr. Dr. C. Rowett

DIST. Cllr. Thompson - report enclosed - Refugee families are being housed in Diss, which is organised by South Norfolk District Council. SN informed of the need to house families only at short notice, by Home Office. The impact will be closely monitored by SN staff, if any residents have concerns Cllr. Thompson will take queries, will take queries; Reading Rm – Cllr Thompson will be working with people interested in maintaining the Reading Rooms - he is looking to organise a feasibility grant;

Village Hall refurbishment - Cllr. D. Thompson confirmed there is a proposed meeting with himself, Cllr. C. Hudson, Cllr. A. Goodman and Terry Clarkson (Chair of the Village Centre Management Committee) in October.

Dist. Cllr. C. Hudson - thanked all volunteers across the villages for all the events put on throughout the last year; the 'Solar Together Scheme' was still operating, all applications required by the by 27th Oct.; Nutrient Neutrality – this has been cancelled again, so currently there are few houses being built; South Norfolk House was being registered as an Asset of Community Value – the application was unsuccessful, so the property is back on the market again — insufficient evidence to indicate that the project was deliverable in the next five years; the buying of farms – a bid to discourage farmers from buying pig farms in the locality – Dist. Cllr. C. Hudson and Dist. Cllr. D. Thompson will provide information at next meeting on this matter. Debbie Lorimor has been chosen as the Chief Executive.

19.15 - SJ ARRIVED

The resident complained about the state of the PRoW from Langmere Road down to the Church/Harleston Road - over the last three years the path has been badly overgrown - a request to be cut earlier would be appreciated; similarly the PRoW beyond to Oliver's Wood. The ownership of the Langmere Road PRoW was also mentioned – Angus Paterson who has offered to maintain the path does not own the land, nor does the Parish Council. The Parish Council are endeavouring to give it status with assistance from NCC, along with

the bridleway from Rushall to Furze Green - ; This path was, in earlier times used as a road, it is one of the oldest paths and is a popular path for residents. It is intended that it will be registered by 2026 - **ACTION** - the Parish Council will contact the Legal Team at NCC, questioning that it is not registered, Terence Blacker will contact The Ramblers and The Open Spaces Society

The Chair thanked everyone for their attendance, indicating that they were welcome to remain for the remainder of the meeting.

The meeting resumed at 7.21

- 55. APPROVAL OF THE MINUTES OF THE PARISH COUNCIL ON 24TH JULY 2023** - The minutes of the meeting were accepted as a true and accurate record. It was resolved to approve them, proposed Cllr. P. Reekie, seconded Cllr. D. Leyserman, all approved unanimously.
- 56. MATTERS ARISING FROM THE MINUTES OF 24TH JULY 2023, FOR INFORMATION PURPOSES ONLY:**
- a. Community Asset update - the Clerk has sent the final document to SNC, nothing heard to date; it was suggested a similar document is prepare for The Crown, Dickleburgh - **ACTION** - Cllr. S. Johnson to take look at The Half Moon form, compose, return to the Clerk, to be circulated and sent onto SNC
 - b. Electric scooter incident - nothing to report to date
 - c. Brandreth Close - Police & Saffron Housing – nothing to date
 - d. Scole United FC contract - completed
 - e. District Council Boundaries - in hand
- 57. THE MONTHLY FINANCIAL REPORT FROM THE RFO**, including notification of payments made over the last month:
- a. **PAYMENTS & RECEIPTS** – a list of payments and receipts, along with comments had been circulated to all Councillors.
Income as expected including bank interest. Expenditure showed the usual monthly commitments – Scole FC fees, Little Chippy etc.; SNC Dog invoice is in discussion with SNC; Insurance – it will be checked if the new zip-wire has been included; invoice Annual Audit received.
It was resolved to accept the ‘Payments and Receipts’ sheet, proposed by Cllr. D. Leyserman , seconded Cllr. P. Reekie, all approved
 - b. **ASSET REGISTER UPDATE** - The Asset Register has been amended to reflect the additions to the assets of the Parish Council during the last year, this will be communicated to the insurance company.
 - c. **UPDATE ON THE EXTERNAL AUDIT** - email received confirming a satisfactory completion of the audit.
- 58. A SHORT REPORT ON THE REG. 14 CONSULTATION** - Cllr. A. Goodman reported that the Locality Grant had been prepared, fine detail waiting to be confirmed, with consultants ready to lead the plan through. The Rural Solutions (RS) presentation at the last Parish Council meeting was a response to the Regulation 14 – the landowner had outline planning permission prior to the Neighbourhood Plan process, on the land immediately behind the bungalows on Norwich Road – this is within the Cordon Sanitaire, therefore Rural Solutions will be unable to build to the original plan. Rural Solutions are asking for permission to move the development to a new site behind the proposed NP preferred site. The decision is not one that the NP team can make it. The decision will fall to others. It is probable that only SNC are the only ones who can agree the change.
- 59. Planning Applications as received from South Norfolk Council:**
- a. **PLANNING APPLICATION 2023/2133 7 Smith’s Close, Dickleburgh** - single storey side & front extension – no objections

b. **PLANNING APPLICATION 2023/2233 LANGMERE BARN, HARLESTON ROAD, DICKLEBURGH** – conversion of existing garage block to annexe & erection of detached 3 bay garage block with solar panels - the plan was questioned as it is beyond the planning boundary, the need to convert the garage to annexe is not unsightly but will be visible from the road. Concern was expressed, further details to be sought from SNC.

c. **Receipt of Consultee reports of planning Decisions made by SNC:**

(i) **Planning Application 2023/1722 MANOR FARM HOUSE, IPSWICH ROAD, DICKLEBURGH** – details of Condition 3 – roof finish – Tuscan clay pantile - **Approved 11th August**

(ii) **Planning Application 2023/1621 SEMERE GREEN FARM, SEMERE GREEN LANE, DICKLEBURGH** – replace front, side windows, replace conservatory perimeter frames – **Approved 2nd August**

(iii) **Planning Application 2023/1638 WAVENEY VALLEY HOLIDAY PARK, AIR STATION RD., RUSHALL** - Cert. of lawful use – to continue using site as a holiday park - **Approved 2nd August**

(iv) **Planning Application 2023/2143 Three Js, Ipswich Road, Dickleburgh Cert. of Lawfulness proposed** – conversion of existing garage to form new bedroom & en suite, install external boiler & flue to rear, replace existing oil tank – **Approved 17th August**

60. **DATA PROTECTION POLICY** - concerns were raised about the website acting as an email site, the current laptops provided for Councillors are not suited to the amount of data sent and stored - October agenda - normally Cllr. T. Perkins would lead, due to his ill health Cllr. S. Adlam offered to step in and lead on data protection. He emphasised the importance of using a dedicated email only.

61. HIGHWAYS AND PROW REPORTS

a. **Safe Crossing on Ipswich Road** - at a recent meeting it was noted that there is no evidence of accidents at the entrance to Ipswich Road. It was agreed that the current crossing points on the Ipswich Road do not allow for safe crossing. The Highway Code indicates that a safe area to cross should be via the shortest route – it was proposed by Highways that a TROD be created to continue to run on the south side of Ipswich Rd., beyond The Grange to the island. The TROD could be funded by the Parish Partnership scheme. **ACTION** – research, costings, funding application will be circulated as available

b. **Furze Green, Rushall – the matter of speeding vehicles** - at a continuation of the meeting, it was proposed that a Road Safety Community Fund grant is applied for by Co. Cllr. Dr. C. Rowett, the Chair will compose an email indicating the justification to reduce the National speed limit down to 40mph; the Clerk will contact the other Parish Councils to inform them of the progress and the possible position of the Gateway entries, the costings to be shared between the four parishes; Highways will carry out speed monitoring, signage on the entrance from the Harleston and Rushall directions. Dist. Cllr. C. Hudson will liaise with Co. Cllr. Dr. C. Rowett, the residents will provide anecdotal evidence of speeding and general passage along the roads.

PROW

c. **Japanese Knotweed on Semere Green Lane** – the landowner, Duncan West has taken action on the verge.

d. **Cutting the PROW** - FP3 around Brandreth Close – Week beginning 31st July cut carried out
Lonely Road bridleway - **ACTION** - Clerk to contact Excite Solutions regarding all PROW.
Green Lane, Rushall - not claimed ownership of land, could cease to be PROW in 2026, Cllr. A. Goodman to further investigate the procedure

Hedge on Rectory Road, near the Bottle Bank - the tenant is Vic Prewer – this still needs to be cut back. **ACTION** - Clerk to contact Mr. Prewer and Highways.

62. PLAYING FIELD REPORT:

a. **Receipt of play inspection weekly reports** - Weeds on surface of new toddler area – Cllr. J. Kerr will be asked to spray; Cllr. D. Leyserman will speak with his gardener, regarding general

maintenance of some of the areas in the Parish, Burston & Shimpling's Caretaker has been approached too; Excite Solutions will be requested to cut the BMX track; the monies saved from Caretaker salary can be used towards this maintenance; thanks to Pam, Jim, Robert for quick action taken

- b. **Zip-wire repair** - Zip-wire replaced and repaired within the same week - the cross bar had split in half, NGF replaced with another, unable to explain why the crossbar broke. Thanks were extended to Cllr. P. Reekie, Cllr. J. Kerr, Cllr. R. Theobald and Mrs. Linda Perkins for the quick action taken to make the area safe following the phone call from a resident.
- c. **Petanque court** – Cllr. D. Leyserman – gave a short report – the questionnaire for mobile phones had been prepared, the laptops version, along with paper copies were ready to be distributed.
- d. A numbers of incidents occurring in the village, have given rise to concern – there are elements/areas of the community which may be linked or may not, these included suspected drugs/dealing, anti-social behaviour, littering, threatening behaviour, and vandalism in Churchyard and at the Bowling Green - **ACTION** - Clerk to alert the Police and request a possible regular 'drive-by' by officers.

63. TREES ON THE VILLAGE GREEN - Three tree quotes are to be sought for work to be carried out in the winter months. **ACTION** - Clerk to contact three tree surgeons.

64. TO NOTE RECEIPT OF:

- a. **Police Crime Commissioner's consultation** - on the forth coming budget 2024/25 – regular visit from police
- b. **Commemoration of D-Day landing - June 6th 2024.**

65. RECEIPT OF MATTERS OF INFORMATION FROM COUNCILLORS:

- **Cllr. S. Johnson** - allotments – the contracts are due to go out in October – a suggested price need to increase - a £12 per year for a half plot – raised to £13. 50, a double plot to £22;

Burston Road allotments are full, with two on the waiting list; Norwich Road there are two half plots available, possibly more. The formal proposal will be brought to the October meeting.

Dickleburgh Moor - Ben Grief has resigned his position as an employee of the Otter Trust, he has started employment with the Forestry Commission. Regarding the archaeology the Otter Trust are carrying with on with on-site work with the Holloway Consortium. It was noted that the Parish Council keen to support the archaeological taking this forward.

- **Cllr. S. Adlam** - enquired about the Borderhoppa removing the service to the Surgery?
- **Cllr.P. Reekie** - raised the issue of single elderly people living alone, without assistance - do the Parish Council know who or how many there may be of them; Matt. Hill will enquire about the possibility of fliers from Age UK. A Neighbourly Reminder will be added to the Parish News reminding neighbours to check on those living alone, following the sad discovery by the Police of an elderly resident in the village, who had been dead for a number of days in her home.

66. DATE FOR THE NEXT MEETING AND ITEMS FOR THE NEXT AGENDA ON - MONDAY 9TH OCTOBER, AT 7.00PM, DICKLEBURGH & RUSHALL VILLAGE CENTRE

AGENDA ITEMS - allotments, John's gift, Neighbourly welfare, purchase of projector, refurbishment of VC,

The Chair thanked everyone for their contributions and attendance at the meeting.

The Meeting closed at 9.55pm

SIGNED

DATE

